

Oregon Dental Hygienists' Association

Policy: **03-01 Committees and Task Forces**

Program: **Committees and Programs- 03**

Effective date: 11-25-2017 (unanimous email vote)

Last revised date: 11-25-2017

Purpose: To ensure guidance when creating new Committees and Task Forces within the organization.

Policy: Committees and Task Forces shall be created and dissolved by the Board of Directors as needed.

Procedures:

- Any active ODHA member may participate on a Committee or Task Force to help meet the board's goals. A minimum of two people should serve on the Committee or Task Force including the chair of the Committee or Task Force. The maximum number shall be determined by the Task Force or Committee chair person.
- Each Committee or Task Force shall create an annual budget for carrying out activities. These budgets will not exceed the Board approved amount unless under special request requiring a board vote.
- Each Committee or Task Force will need to submit a report each quarter outlining the goals and progress made.
- Each Committee or Task Force will follow the same Code of Ethics as the Board of Directors.
- The Board of Directors reserves the right to remove any Committee or Task Force member not acting in the best interests of the association.